

Sea Ridge Condominium Association
Monday, October 16th 2023 | 6:00 p.m.
General Session Minutes

1. Call to Order	The Board of Directors General Session Meeting was called to order at 6:01 p.m. by Board President Steve Sandborg. Notice of the meeting was posted at the bulletin board at least four (4) days prior to the meeting in accordance with California Civil Code.
Directors Present	Steven Sandborg, President Roger Ostergaard, Vice President David Duro, Treasurer Steven Padula, Secretary – Left at 6:16 PM
Directors Absent	None
Seabreeze Management Company, Inc.	Bradley Collins, CMCA, AMS, Director of Community Management
2. Executive Session Meeting	An Executive Session meeting was held prior to the General Session to discuss matters related to member discipline, member delinquency, 3rd party contracts, personnel issues, and/or approval of prior Executive Session minutes.
3. Community Reports	
A. Management Reports	The Board of Directors reviewed the reports produced by management.
B. Landscape Committee	The Landscape Committee provided an update at the meeting.
i. Proposals	Resolution: A motion was made (Sandborg) seconded (Padula) and unanimously carried to approve three proposals for landscape irrigation corrections.
C. Architectural Committee	The Architectural Committee provided an update at the meeting.
D. Maintenance Committee	The Maintenance Committee provided an update at the meeting.
E. Finance Committee	The Treasurer provided an update at the meeting.
4. Consent Calendar	
A. Financial Statements	Resolution: This item was tabled to November’s meeting.
B. General Session Minutes	Resolution: A motion was made (Sandborg) seconded (Ostergaard) and unanimously carried that the General Session minutes dated September 18th, 2023 be approved as presented.
C. Expense Items for Ratification	Resolution: A motion was made (Sandborg) seconded (Duro) and unanimously carried that the following items for ratification be approved:

Item/Vendor	Source/Reason	Cost
Fontaine	24686 Evening Star Roof	\$4,489

5. Unfinished Business

A. Holiday Decorations

Resolution: No action was taken.

B. Clubhouse Lighting

Resolution: Management to clarify scope with DLE.

6. New Business

A. 2023 Tree Trimming

Resolution: Management to clarify scope on tree height and counts.

B. Requested Agenda Items

Resolution: Management was instructed to respond to owners individually with direction from the Board.

7. Next Meeting

The next Board of Directors meeting is scheduled for Monday, **November 20th, 2023** at 24641 Evening Star Drive, Dana Point, CA 92629 and Via Zoom Teleconference. Executive Session starts at 5:00 p.m. with General Session to follow.

8. Adjournment

There being no further business to come before the Board in General Session, the meeting was adjourned at 6:46 p.m. by Board President Steve Sandborg.

Certificate of Authenticity

I, _____, hereby certify that the foregoing is a true and correct copy of the General Session minutes of the Board of Directors held on the above date.

Printed Name

Title

Signature

Date